

**GREERTON VILLAGE SCHOOL BOARD OF TRUSTEES
MINUTES OF THE MEETING
HELD IN THE BOARDROOM AT 6.00 PM ON MONDAY 26 March 2018**

Present

A Mackintosh, R Ginns, D Burborough, R Wells, L Walters, C Andrews
R Ratana (minute secretary)

Apologies

T Pearson / T Fish

Welcome / opening Karakia

Good News

- This week we are the School of the Week in the Bay of Plenty Times. 4 of our Leaders spoke to the reporters as well as Anne and Desiree.
- We sent 18 students to the West Cluster Swimming sports.
- MOE is going to fund for the PLD the leaders are doing with Kay Stevenson from Waikato.
- Good feedback from a new mum about the lovely smiles she always gets from the teachers here
- IEP's going well for our treasures, Kimberley has done an amazing job at working together with all of the professionals that wrap around our treasures.

Minutes of Previous Meeting

Motion: The minutes of the meeting held on 26 February 2018, having been circulated previously, be taken as read and approved as correct.

*D Burborough/R Wells
Carried*

Matters Arising

- **Motion:** The Board approves the Charter that was sent to MOE

*D Burborough/R Wells
Carried*

- The board has decided to leave the Enrolment Zone as it is at this point. We need to keep in mind our numbers for the rest of the year hence why we are leaving it.

*D Burborough/C Andrews
Carried*

- We conducted the Fire Drill on Tuesday the 13 March at 11.30am.

Correspondence

Inwards

Nil

Outwards

A letter needs to be written to the MOE saying that we want to keep the Enrolment Zone as is.

Reports:

Executive Report:

Motion: The Executive Report be taken as read and accepted.

*A Mackintosh / R Ginns
Carried*

Discussion:

- Anne and Desiree will be attending NZSTA PD on the 9th April in regards to Principal and the chairperson.
- We have appointed Rebecca Belworthy for the ESOL Role

Motion: The Board approves the appointment of Rebecca Belworthy for the ESOL Role

*A Mackintosh/D Burborough
Carried*

- Anne expressed her concerns about the lack of communication from the MOE when children with needs are transitioning into our school.
- CONSULTATION with the community for the Bilingual Unit, Anne has spoken to Aunty Barr and asked if she would help plan and lead the consultation. We need to establish if there is a need for this in the community. There needs to be lots of in depth consultation and research completed.
- Anne would like to have a sabbatical next year for a Term, linking it with the research for the Bilingual class and education in our School.

Motion: The Board approves for Anne to take a Sabbatical in Term ????? 2019

*D Burborough/R Wells
Carried*

- Kate Armstrong is leaving at the end of Term 1.
- Abbi Hurn is leaving at the end of Term 1.
- Sarah Arnesen is coming back after her Maternity Leave to take over Reading Recovery.

Finance Report:

Motion: The Finance Report be taken as read and accepted

*R Ginns/A Mackintosh
Carried*

Discussion:

- Anne, Devon and Rachel met today to discuss finances.
- Things are looking very grim, and Anne explained to the Board how important it really is to be aware of money being tight.

Motion: The Board approves Anne to investigate into going public in relation to our tight money situation

*D Burborough/L Walters
Carried*

Property Report:

Motion: The Property Report be taken as read and accepted

*R Ginns/C Andrews
Carried*

Discussion:

- The Board had a discussion about the decision to lock the gates after hours. The reasoning behind it and the board agrees, until the Council get sorted and remove the homeless from the community we will continue to lock the gates.

Motion: The Board approves that we keep locking the gates after hours until further discussion happens

*R Ginns/R Wells
Carried*

- Soak hole is all filled in
- Watch dog security check has been changed to get a more thorough check
- Rachel to ask Brent to get a quote for another gate at the back by Countdown on the side it will be safer for our children
- A parent is going to the council to ask for more disabled carparks out the front
- Had a discussion about the swimming pool as we have had offers to help and get the pool up and running. We need more carparks, so we need to get on to the Greerton Pools and sort our discounted swimming lessons. The school can't afford to up keep the pool and it is too small for our older children

Health and Safety:

Health and Safety Meeting to be held on Tuesday 27 March Minutes will be shared at next meeting

General Business:

1. Had conversations about parents starting up some fundraising for the kids to go towards extras in the school. Rachel will start the conversations and get a little group together.
2. Portfolios: There needs to be a Health and Safety Rep on the Board, the board discussed making sure there is a rep at every meeting. Sharing it around is a good idea, so the date and times will be sent out to all Board members and then they can chose who will go.
3. Desiree talked about there being a Community Liaison person when something comes up the committee will be chosen at the time
4. Playground: Reuban shared the new design that we have been given to the Board as now we have 2 quotes. Devon and Reuban will do the TECT application together

Policies:

Policies will be sent to the Board and asked for feedback as ran out of time

Meeting closed at 8.10pm

The next meeting will be Monday 21 May 2018.

Minutes Confirmed as Correct:

D Burborough-Chairperson

Date:
